

**CLAUDIA MARX**  
**DIRECTOR OFFICE ADMINISTRATION & HUMAN RESOURCES**  
**SUPPORT STAFF**

EXPERTISE

Claudia is in charge of office administration, human resources support staff and payroll. She is responsible for the firm's recruiting, personnel development and HR operations of legal support as well as for all office administration processes. Additional focuses of hers are the implementation of strategic projects, digitalisation, the introduction of uniform standards, methods and tools as well as the supervision of firm-wide initiatives and interdisciplinary teams.

VITA

Claudia studied at the Euro Akademie in Stuttgart, earning a degree in European Management and Administration ESA. She has been with Gleiss Lutz since 2008, and became head of HR legal support in 2014 and director of HR legal support in 2018. Previously, she was head of staff for a divisional manager in an international technology group and managed the corporate office of a pharmaceuticals company.

Claudia speaks German and English.



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